



SOROTI UNIVERSITY

Office of the University Secretary

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BID NOTICE UNDER OPEN DOMESTIC BIDDING

1. Soroti University has allocated funds within its budget to be used for the Supply of 67 Seater Bus for the University.

2. The University now invites sealed bids from eligible bidders to bid for the works as indicated below.

No	Procurement Ref. No	Subject of Procurement	Bid Security (UGX)
01	SUN308/SUPLS/2022-23/00275	Supply of 67 Seater Bus for the University	13,100,000/=

- Bidding will be conducted in accordance with the Open Domestic bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act 2003 and is open to all eligible potential providers.
- Interested and eligible bidders may obtain further information and inspect the bidding document at the address at 9(a) below from 8:00 a.m. to 5:00p.m during working days.
- The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 9(b) and upon payment of a non-refundable fee of **UGX 100,000/= (Uganda Shillings One Hundred thousand shillings only)**. The method of payment shall be through the Bank and in accordance with Government of Uganda/ URA central collection system by login at ***payment.sun.ac.ug*** and obtain Zee pay reference number before proceeding to pay in any Bank.
- Bids must be delivered to the address below at 9(c) at or before 11:30am on Friday 14th July 2023. Bids must be accompanied by a bid security as indicated in the table above in the form of Unconditional Bank Guarantee. Bid securities must be valid up to Thursday 30th November 2023. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 9(d) at 12:00 Pm on Friday, 14th July,2023.

7. Bids must be delivered to the address in 9 (c) below, in accordance with the instruction to Bidders and clearly marked: Supply of 67 Seater Bus for the University
SUN308/Supls/2022-23/00275

8. There shall be a pre – bid meeting.

9. (a) Documents may be inspected at: **Soroti University Procurement and Disposal Unit
P.O. Box 211, Soroti**

(b) Documents will be issued from: **Soroti University Procurement and Disposal Unit
P.O. Box 211, Soroti**

(c) Bids must be delivered to: **Soroti University Procurement and Disposal Unit
P.O. Box 211, Soroti**

(d) Address of bid opening: **Soroti University Council Board Room on 3rd
Floor Multipurpose Building**

10. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	8 th June 2023
b. Pre-bid meeting where applicable	Nil
c. Bid closing date	14 th July 2023 11:30Am
d. Bid opening date	14 th July 2023 12:00Pm
e. Evaluation process	17 th – 20 th July 2023 12:00Pm
f. Display and communication of best evaluated bidder notice	Within 5 working days after Contracts Committee approval
g. Contract signature	After expiry of at least 10 working days from display of the best evaluated bidder notice and Solicitor General's approval.

Abdallah Oyare Shaban

DEPUTY UNIVERSITY SECRETARY/ ACCOUNTING OFFICER